JMAC Resources	JMAC Ready-Mix			
IHD Liquids	☐ IHD Solids			
☐ JCO	Pronghorn, LLC			
Company must be indicated above or form will be returned to individual completing it.				

Request to Rehire Employee

Note: Supervisors must complete this form and turn it in to HR. Requests will be reviewed, and supervisors will be notified as to whether the request was approved or denied. Please do not indicate to anyone that this request has been approved until that is actually the case. Please complete this page and if approved, the Safety Training needs on page 2. You must consult HR to several of the questions below.

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Potential rehire's name:				
Individual completing this application:				
Potential rehire's phone number:	Potential rehire's position:			
Potential rehire's prior supervisor:	Potential rehire's New Supervisor:			
What dates did this individual previously work for JMAC (or a	ffiliate company)? From: To:			
Prior Termination Date:	Was Termination? Voluntary Involuntary			
Did prior termination form list them as Eligible Ir	neligible for rehire?			
Did the employee abuse his/her privilege of company housing? * No Yes *Supervisor needs to contact the housing department to determine whether or not he/she is welcome back in company housing				
Did the employee abuse company property? (Vehicles, Equipmen	nt etc.) No Yes (if Yes, attach write up)			
Did he/she leave the company in good standing? Yes	S NO(if No, attach write ups)			
Did the employee have any documented safety related incidents that would make them ineligible for rehire?				
Will this position oversee other employees? No	Yes (if yes, they must attend supervisor training)			
If rehired, what would you like this individual's starting pay to	o be? \$ Per:			
Does the individual need company housing? Yes	No Is this Individual: DOT Non-Dot			
Indicate date (not ASAP) you want this individual to start working?				
Will this employee be excluded from the moving violations criteria? If yes, please explain:				
Does employee need a fuel pin? Yes No				
Does this individual need a PEC SafeLand card?	Yes No			
Does this individual need Zonar Training?	Yes No			
FOR HR USE ONLY: Request Response This request is: approved denied (If denied, please state a brief reason below):				
Request Response This request is: approved	denied (If denied, please state a brief reason below):			
General Manager	Date of Approval			
Notice of approval or denial sent to supervisor on:(date)				
HR \sim upon receipt retain page (1) one with employee file and				
send page (2) two to Safety Department prior to orientation class.				

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JMAC IHD Liquids JCO WDW	JMAC Ready Mix IHD Solids Pronghorn, LLC			
Company must be indica ed above or form will be returned to individual completing it.				

Rehire Safety Training Needs

Supervisors, after approval please complete this page and submit to HR with page one (Request to Hire).					
Rehire's name:					
Rehire's contact number:					
Rehire's position:					
Rehire's Email Address					
Who is this employee's o	direct supervisor?				
Potential rehire's divisio	n (ie: construction, crushing, frac	heater, etc.)			
Has he/she attended PEC Safeland Training?			Yes No		
Does this individual need	d One Basin?		Yes No		
Does he/she carry a CDL	? No Yes	If yes: Hot Shot	Class B Class A		
Supervisors please check any anticipated equipment training needs for this employee:					
Side dump	Pneumatics	Scraper	Horizontal Directional Drill		
Lowboy	Trencher	☐ Dozer	Backhoe Loader		
Belly Dump	Excavator	Compactor	Aerial Lift		
End Dump	Skid Steer	Articulating Truck	☐ Forklift		
Water Truck	Tele-handler	☐ Highway Truck	Hydrogen Sulfide		
☐ Vac Truck	Wheel Loader	☐ Motor Grader/Blade	Respirator Fit Test		
☐ Mixer Truck					
Heater Truck					
Supervisors please ched	ck any anticipated client spe	cific training needs for this empl	oyee:		
Hess	Hunt	Oasis	Conoco		
□ хто	Whiting	One Basin	Enbridge		
			ISN NUMBER:		
Comments or special training	g neeas:				

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